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Building Back Better:  
Planning workshop for climate resilient  
investment in reconstruction and development  
in cyclone affected regions of  
Malawi, Mozambique and Zimbabwe

Distr.: General

16 October 2019

Rainbow Towers Hotel &  
Conference Centre  
Harare, Zimbabwe  
23-25 October 2019

## Information note for participants



The Building back better: Planning workshop for climate resilient investment in reconstruction and development in cyclone affected regions of Malawi, Mozambique and Zimbabwe meeting will take place in Harare, from 23-25 October 2019. The venue will be the *Rainbow Towers Hotel & Conference Centre*.

All sponsored international and national participants outside from Harare area are required to stay at the conference venue.



Please read the following information carefully, as it will help you to plan your travel to Harare.

### **Hotel accommodation**

All sponsored *Non-Harare based local and international participants* are accommodated at the venue of the workshop; **Rainbow Towers Hotel & Conference Centre** on a single occupancy with bed and breakfast basis for a standard room.

However, participants are responsible in settling their bills directly with the hotel. The UN discounted rate that only applies for the workshop participants is **USD 80.00** inclusive of all taxes and tariffs.

In addition to accommodation costs, participants are responsible for all other additional expenses – such as, telephone, Internet/fax, room service, mini-bar, laundry, other meals and must settle their bills directly with the hotel when checking out.

*It is important to note that the accommodation expense will be deducted from the applicable Daily subsistence allowance of sponsored participants regardless of their stay at the designated hotel or not. Therefore, we encourage sponsored participants to stay at the designated hotel.*



## Daily Subsistence Allowance

Sponsored participants will receive the applicable subsistence allowance for accommodation, meal and other incidental expenses according to the UN subsistence allowance rule by the UN designated financial institute prior to the end of the workshop.

Exact date and time will be communicated in due time.

## Airport Transfer

Shuttle services are available by Rainbow Towers hotel and conference at a charge of USD **10.00/person** if booked in advance for **a group** shuttle. Participants can register their arrival time and flight number through <https://www.uneca.org/acpc-common/itinerary-information> and pay directly to the service provider.

Taxis are also available at the arrival terminal. Kindly note that participants who will not stay at the venue will be responsible for their own daily transportation to and from the venue.

## Immigration requirements

All participants attending the meeting can obtain business visas on arrival at Robert Gabriel Mugabe International Airport, Harare, where they will be required to produce and present their invitation letter to the immigration authorities. Thus, kindly ensure you print and bring with you this letter.

Please note that the current charge for a single entry Zimbabwe visa issued on arrival is **US\$ 30 and US\$ 45** for a double entry, although this could change at any stage. Holders of diplomatic and service passports and United Nations Laissez-Passer (UNLP) will receive visas gratis on arrival.

## Guidelines on the personal security and safety of participants

While you are on the conference center, please ensure that you:

- Wear your conference badge visibly and show it to any authorized person who asks to see it.
- Do not leave bags and parcels unattended, as they may be confiscated or destroyed.
- Do not bring unauthorized persons and children into the Conference Centre.
- Look after your valuable property.
- Check that you have all your documents and personal items before you leave conference halls and meeting rooms.



- Inform the Security and Safety Service or the nearest Security Officer if you lose anything valuable.

When you are in your hotel, please follow the safety advice below.

- Upon entering or leaving your room, make it a habit to lock the door.
- Before leaving, inspect your room to make sure that no money, jewellery, cameras or other valuables are visible.
- Deposit valuables or portable items at the reception desk and obtain a receipt.
- Should you observe anything suspicious or out of the ordinary, please contact the Security and Safety Service.

### **Temporary importation of laptops and other workshop equipment**

To comply with the import customs regulations of the Government of Zimbabwe, workshop participants should declare laptops and workshop equipment they may carry with them when entering the country.

### **Registration and identification badges**

Participants will be required to register and obtain identification badges prior to the start of the session.

For security reasons, all participants are required to wear identification badges at all times, during the workshop as well as during official social functions.

Registration will start in morning of 23 October 2019. There will be a documentation and registration desk at the reception located at the Rainbow Towers Hotel & Conference Centre, where participants can register and receive an information package.

### **General information about Zimbabwe**

Zimbabwe, officially, the Republic of Zimbabwe, is a landlocked country located in southern Africa, between the Zambezi and Limpopo Rivers, bordered by South Africa, Botswana, Zambia and Mozambique. The capital and largest city is Harare and the second largest being Bulawayo. A country of roughly 16 million people, Zimbabwe has 16 official languages, with English, Shona, and Ndebele the most commonly used.

Since the 11th century, present-day Zimbabwe has been the site of several organized states and kingdoms as well as a major route for migration and trade. The British South Africa Company of Cecil Rhodes first demarcated the present territory during the 1890s; it became



the self-governing British colony of Southern Rhodesia in 1923. In 1965, the conservative white minority government unilaterally declared independence as Rhodesia.

The state endured international isolation and a 15-year guerrilla war with black nationalist forces; this culminated in a peace agreement that established universal enfranchisement and de jure sovereignty as Zimbabwe in April 1980. Zimbabwe then joined the Commonwealth of Nations, from which it was suspended in 2002 for breaches of international law by its then-government, and from which it withdrew in December 2003. The sovereign state is a member of the United Nations, the Southern African Development Community (SADC), the African Union (AU), and the Common Market for Eastern and Southern Africa (COMESA). It was once known as the "Jewel of Africa" for its prosperity.

### **Climate**

Zimbabwe has a tropical climate with many local variations. The southern areas are known for their heat and aridity, parts of the central plateau receive frost in winter, the Zambezi valley is also known for its extreme heat and the Eastern Highlands usually experience cool temperatures and the highest rainfall in the country. The country's rainy season generally runs from late October to March and the hot climate is moderated by increasing altitude.

### **Electricity**

Electricity supply in Zimbabwe is 220-240 volts, 50 cycles AC accessible via 13-amp, three square pin (United Kingdom) socket. An image of this socket type is included below.



**Annex I: Visa regime**  
**Category A: no visa required**

1. Angola	17. Kenya	32. Samoa Western
2. Antigua & Barbuda	18. Kiribati	33. Seychelles
3. Aruba	19. Leeward Islands	34. Singapore
4. Bahamas	20. Lesotho	35. Solomon Islands
5. Barbados	21. Madagascar	36. South Africa
6. Belize	22. Malaysia	37. St. Kitts and Nevis
7. Botswana	23. Malawi	38. Swaziland
8. Cayman Islands	24. Maldives	39. Tanzania
9. Conakry	25. Malta	40. Togo
10. Congo (DRC)	26. Mauritius	41. Trinidad & Tobago
11. Cyprus	27. Montserrat	42. Turk & Caicos Islands
12. Fiji	28. Namibia	43. Tuvalu
13. Ghana	29. Nauru	44. Uganda
14. Grenada	30. Saint Lucia	45. Zambia
15. Hong Kong (China)	31. St. Vincent & The Grenadines	
16. Jamaica		



## Category B: visa on arrival countries upon paying visa fee

1 Albania	26 Costa Rica	51 Honduras
2 Algeria	27 Croatia	52 Hungary
3 Argentina	28 Cuba	53 Iceland
4 Armenia	29 Czech Republic	54 India
5 Australia	30 Denmark	55 Indonesia
6 Austria	31 Dominican Republic	56 Iran, Islamic republic of
7 Azerbaijan	32 Ecuador	57 Ireland
8 Bahrain	33 Egypt	58 Israel
9 Belarus	34 El Salvador	59 Italy
10 Belgium	35 Equatorial Guinea	60 Japan
11 Bermuda	36 Estonia	61 Kazakhstan
12 Bhutan	37 Ethiopia	62 Korea (south)
13 Bosnia and Herzegovina	38 Finland	63 Kuwait
14 Brazil	39 France	64 Kyrgyzstan
15 British Virgin Islands	40 French Guiana	65 Latvia
16 Brunei Darussalam	41 French Polynesia	66 Liechtenstein
17 Bulgaria	42 French w/indies	67 Lithuania
18 Burundi	43 Georgia	68 Luxembourg
19 Canada	44 Germany	69 Macao special administrative region of china
20 Cape Verde	45 Gibraltar	70 Marshall Islands
21 Chile	46 Greece	71 Mexico
22 China	47 Guam	72 Micronesia, federated states of
23 China (non tour)	48 Guatemala	73 Moldova
24 Comoros	49 Guyana	
25 Cook Islands	50 Haiti	



74 Monaco	90 Puerto Rico	106 Tajikistan
75 Netherlands	91 Reunion	107 Turkey
76 New Caledonia	92 Romania	108 Turkmenistan
77 New Zealand	93 Russian federation	109 Ukraine
78 Nicaragua	94 Rwanda	110 United Arab Emirates
79 Norfolk islands	95 Samoa (America)	111 United Kingdom of Great Britain and Northern Ireland
80 Northern Mariana Islands	96 San Marino	112 United states of America
81 Norway	97 Sao tome and Principe	113 Uruguay
82 Palau island	98 Senegal	114 Uzbekistan
83 Palestine	99 Serbia	115 Vatican
84 Panama	100 Slovakia	116 Venezuela (Bolivarian republic of)
85 Papua New Guinea	101 Slovenia	117 Virgin Islands
86 Paraguay	102 Spain	
87 Peru	103 Suriname	
88 Poland	104 Sweden	
89 Portugal	105 Switzerland	





Category C: visa must be obtained prior to travel (via online application)

1 AFGHANISTAN	22 IRAQ	43 SAUDI ARABIA
2 ANGUILLA	23 JORDAN	44 SIERRA LEONE
3 BANGLADESH	24 KOSOVO	45 SOMALIA
4 BENIN	25 LAO PEOPLE'S DEMOCRATIC REPUBLIC	46 SOUTH SUDAN
5 BOLIVIA	26 LEBANON	47 SRI LANKA
6 BURKINA FASO	27 LIBERIA	48 SUDAN
7 CAMBODIA	28 LIBYAN ARAB JAMAHIRIYA	49 SYRIAN ARAB REPUBLIC
8 CAMEROON	29 MALI	50 TAIWAN
9 CD'IVOIRE	30 MAURITANIA	51 THAILAND
10 CENTRAL AFRICAN REPUBLIC	31 MONGOLIA	52 THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA
11 CHAD	32 MONTENEGRO	53 TOGO
12 COLOMBIA	33 MOROCCO	54 TUNISIA
13 CONGO BRAZAVILLE	34 MYANMAR	55 VIET NAM
14 DEMOCRATIC PEOPLE'S REPUBLIC OF KOREA	35 NEPAL	56 YEMEN
15 DJIBOUTI REPUBLIC	36 NIGER	
16 EAST TIMOR	37 NIGERIA	
17 ERITREA	38 OMAN	
18 GABON	39 PAKISTAN	
19 GAMBIA	40 PHILIPPINES	
20 GUINEA	41 QATAR	
21 GUINEA-BISSAU	42 REFUGEE	

