

<b>UNITED NATIONS</b>		<b>NATIONS UNIES</b>	
		<b>Ref. No.:</b>	<b>HRSS/15/05/0631</b>

**TEMPORARY JOB OPENING**

<b>P-5</b>		<b>Chief, Geoinformation and Sectoral Statistics Section</b>	
TJO Grade Level		Functional Title	
<b>Economic Commission for Africa/African Centre for Statistics/Geoinformation and Sectoral Statistics Section</b>			
Department/Division/ Section			
<b>Information Management</b>			
Occupational Group			
<b>14 May – 28 May 2015</b>			
Duration of Publication			
<b>Service/Section:</b>	<b>Geoinformation and Sectoral Statistics Section</b>	<b>Duty Station:</b>	<b>Addis Ababa</b>
<b>Duration:</b>	<b>3 months</b>	<b>Open to Externals</b>	
<b>Possibility of Extension:</b>	<b>Yes</b>		

**DUTIES AND RESPONSIBILITIES**

Under the direct supervision and general guidance of the Director, African Center of Statistics (ACS), the Chief of the Geoinformation and Sectoral Statistics Section ensures the planning and implementation of ECA work programme in the field of Geoinformation and Sectoral Statistics. Specifically:

- Implementation of work programme: Assists in the formulation of the biennial programme of work and medium term plans, monitors delivery, and overseas reports on programme performance. Plans manpower and other resource requirements. Mobilizes extra-budgetary resources, prepares and implement technical assistance programmes for the use of Geoinformation in the statistical process as well as spatial statistics.
- Advisory services: Coordinates and leads the provision of technical assistance to member States, sub-regional and regional institutions, focusing on the strengthening of national, sub-regional and regional capabilities for geo-spatial data management and new and emerging issues in the area of statistics, comprising the development and implementation of geographic information infrastructures. Provides technical backstopping to national and regional projects and programmes, as required, including design and formulation.
- Research work and analytical studies: Coordinates and leads ECA's research work and specialized studies on spatial data and information collection and management in the region,

including: Gathering and disseminating information on new developments in geoinformation technologies and other emerging issues in the area of statistics. Appraising and preparing status reports on the development of national and regional capabilities. Articulating policies, strategies and guidelines for developing and enhancing the effective use of geo-spatial products and resources in the statistical process of member States. Generating innovative ideas of enhancing the use of geographic information systems in the statistical process with a view to improve the availability and use of georeference information in support of countries' development efforts.

- Partnership and networking: Promotes partnership and networking, including performing the role of ECA'S focal point for geoinformation and spatial statistics activities on Africa, linking the Commission's activities with those of national agencies and other organizations, including the United Nations system. Maintaining regular contacts, including participation in meetings and through electronic discussion lists, with relevant institutions and initiatives dealing with geoinformation and spatial statistics in Africa. Organizing formal and informal meetings of representatives and officers from the public and private sector, research institutions, the civil society and regional and international organizations. Seeking cooperation and coordination of actions among stakeholders, and promoting the planning and implementation of joint activities.
- Internal support to ECA: Provides expert advice to ECA for the incorporation, management and application of spatially referenced data and information products and services, in its research work and publications, liaising with senior officials, peers, and junior colleagues in ACS and other Divisions.
- Performs other duties as required.

## COMPETENCIES

- **Professionalism:** Has expert knowledge of the substantive field of work in general and in the specific areas being supervised; has proven ability to produce reports and documents on such issues and to review and edit the work of others. Is able to manage the work of a team requiring an in-depth understanding of its strategic direction and is able to integrate the work of the Section into the work programme of UNECA. Is able to provide expert advice on substantive issues and to defend and explain difficult issues with respect to key decisions and positions to staff, senior officials and members of the intergovernmental bodies. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Accountability:** Takes ownership of all responsibilities and honours commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.
- **Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

- **Leadership:** Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support ; anticipates and resolves conflicts by pursuing mutually agreeable solutions ; drives for change and improvements ; does not accept the status quo ; shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.
- **Managing Performance:** Delegates the appropriate responsibility, accountability and decision-making authority; makes sure that roles, responsibilities and reporting lines are clear to each staff member; accurately judges the amount of time and resources needed to accomplish a task and matches task to skills; monitors progress against milestones and deadlines; regularly discusses performance and provides feedback and coaching to staff; encourages risk-taking and supports creativity and initiative; actively supports the development and career aspirations of staff; appraises performance fairly.

## QUALIFICATIONS

**Education:** Advanced degree from an international-recognized university in a field related to Earth Sciences, Information Sciences or Computer Sciences, with specialization in a major area of Geographic Information Management. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree.

**Experience:** A minimum of ten years of progressively responsible professional experience, including five of those at international level, in the conceptualization and application of modern geoinformation management technologies and principles with a solid technical knowledge of Geographic Information Infrastructures. He/she should also have practical experience in official statistics acquired at both national and international levels. Sound experience in planning and executing geographic information projects. Practical experience in/on Africa highly desirable. A background gained in combined activities including national/institutional functions at senior level, academic and research work, the private sector, and others, will be an advantage. Qualifying years of experience are calculated following the receipt of the first level university degree recognized by the United Nations.

**Language:** Fluency in one of the working languages of the UN Secretariat, English or French, (both oral and written) is required; knowledge of the other is desirable. Knowledge of another UN official language is an advantage. Knowledge of any other working language of the United Nations in Africa is an asset.

## HOW TO APPLY

### DOCUMENTS REQUIRED:

- Cover Letter**
- Personal History Profile (visit <https://inspira.un.org> to generate a PHP)**
- Employment verification letter from most recent employer (for external applicants)**

- Last two completed Performance Appraisal or two Reference Letters for external applicants
- Other:

ALL SUBMISSIONS TO BE SENT TO: [RecruitmentPPost@uneca.org](mailto:RecruitmentPPost@uneca.org)

Subject line: TJO, Chief, Geoinformation and Sectoral Statistics Section P-5

Notes:

- A current staff member who holds a **fixed-term, permanent or continuing appointment** may apply for temporary positions no more than one level above his or her current grade. However, a current staff member who holds an appointment at the G-6 or G-7 level may also apply to temporary positions in the Professional category up to and including the P-3 level, subject to meeting all eligibility and other requirements for the position. A staff member holding a **temporary appointment** shall be regarded as an external candidate when applying for other positions, and may apply for other temporary positions at any level, subject to staff rule 4.16 (b) (ii). Therefore, a staff member holding a temporary appointment in the General Service or related categories may only apply to positions within those categories. For full information on eligibility requirements, please refer to section 5 of [ST/AI/2010/4/Rev.1](#) on Temporary Appointments. In its resolution 66/234, the General Assembly further “stressed that the Secretary-General should not recur to the practice of temporarily filling posts in the Professional and higher categories with General Service staff members who have not passed the General Service to Professional category examination other than on an exceptional basis, and requests the Secretary-General to ensure that temporary occupation of such posts by the General Service staff shall not exceed a period of one year, effective 1 January 2013...” Consequently, eligible candidates in the General Service or related categories for temporary job openings in the Professional category that have not passed the competitive examination may be selected only on an exceptional basis endorsed by the Office of Human Resources Management where no other suitable candidate could be identified.
- Subject to the funding source of the position, this temporary job opening may be limited to candidates based at the duty station.
- While this temporary assignment may provide the successful applicant with an opportunity to gain new work experience, the selection for this position is for a limited period and has no bearing on the future incumbency of the post. An external candidate selected for this position is bound by the prevailing condition of the staff selection system under [ST/AI/2010/3](#), as amended, and [ST/AI/2010/4/Rev.1](#). A staff member holding a temporary appointment who is recruited in the Professional and above categories on a temporary appointment, and placed on a position authorized for one year or longer may not apply for or be reappointed to his/her current position within six months of the end of his/her current service. This provision does not apply to staff members holding temporary appointments and placed on positions authorized for one year or more in duty stations authorized for peacekeeping operations or special political missions.
- The expression “Internal candidates”, shall mean staff members who have been recruited after a competitive examination under staff rule 4.16 or after the advice of a central review body under staff rule 4.15.
- Please note that candidates will be required to meet the requirements of Article 101, paragraph 3, of the Charter as well as the requirements of the position. The United Nations is committed to the highest standards of efficiency, competence and integrity for all its human resources, including but not limited to respect for international human rights and humanitarian law. Candidates may be subject to screening against these standards, including but not limited to whether they have

committed, or are alleged to have committed criminal offences and/or violations of international human rights law and international humanitarian law.

- For information on special post allowance, please refer to ST/AI/1999/17. For more details on the administration of temporary appointments please refer to ST/AI/2010/4/Rev.1.
- The Staff Regulations, Staff Rules and administrative issuances governing staff appointments can be viewed at: [http://www.un.org/hr\\_handbook/English](http://www.un.org/hr_handbook/English) .